Share an experience you had in dealing with a difficult person and how you handled the situation.

2 Share an effective method you have used to enforce rules and regulations.

3 Name a time when your advice to management led to an improvement in your company or otherwise helped your employer.

4 Please share with me an example of how you helped coach or mentor someone. What improvements did you see in the person's knowledge or skills?

5 Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.

6 What is the key to success when communicating with the public.

7 Describe a time when you successfully provided personal assistance to a coworker or patron.

8 Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)

9 Tell me how you organize, plan, and prioritize your work.

10 Share an experience when you applied new technology or information in your job. How did it help your company?

11 Give me an example of when you thought outside of the box. How did it help your employer?

12 Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

13 Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

14 Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?

15 Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact?

16 Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

17 Please share an experience in which you presented to a group. What was the situation and how did it go?

18 Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

19 In your experience, what is the key to developing a good team? (Look for how they build mutual trust, respect, and cooperation.)

20 Provide a time when you dealt calmly and effectively with a high-stress situation.

21 What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action.

22 Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)

23 Name a time when your patience was tested. How did you keep your emotions in check?

24 Provide an example when your ethics were tested.

25 Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment?

26 Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.

27 Provide an example when you were able to prevent a problem because you foresaw the reaction of another person.

28 Provide an experience in which you successfully administered emergency first aid.

29 Share an experience in which you successfully coordinated with others. How about a coordination effort that was not as successful?

30 Share an experience in which you effectively mediated an interpersonal problem between residents.

|  |  |  |
| --- | --- | --- |
| 31 | Share an effective approach to working with a large amount of information/data. How has your approach affected your company? |  |
| 32 | Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task. |  |
|  | | |
| 33 | In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility? |  |
| 34 | How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.) |  |
| 35 | Provide an example of when you were persistent in the face of obstacles. |  |
| 36 | Share an experience in which your attention to detail and thoroughness had an impact on your last company. |  |
| 37 | Share an experience in which personal connections to coworkers or others helped you to be successful in your work. (Make sure candidate works well with others.) |  |
| 38 | Share an experience in which your willingness to lead or offer an opinion helped your company. |  |
| 39 | Share an experience in which communicating with other staff helped you to resolve a problem with a student. |  |
| 40 | Provide an experience in which your observation of a student helped you to identify unusual behavior. |  |
| 41 | Provide an example of when you set expectations and monitored the performance of subordinates. What guidance and direction did you find most effective? |  |
| 42 | Provide an experience that demonstrates your ability to manage time effectively. What were the challenges and results? |  |
| 43 | Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.) |  |
| 44 | Describe your experience supervising, training, and/or evaluating residence hall and/or housekeeping staff. What methods made you successful? |  |
| 45 | Provide an experience in which you collaborated with counselors to develop an effective counseling program. |  |

46 Describe a time when you successfully counseled a student in the handling of a difficult issue.

47 What is the most challenging part of budgeting for you?

48 Describe an experience in which your ability to work well with others and reconcile differences helped your company or employer. (Make sure the candidate knows how to negotiate.)

49 Tell me about an educational program which you developed.

50 Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?

51 Describe an effective program plan which you developed for an individual.

52 Tell me about a recent experience you've had working with your hands.

53 Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior.

54 Share an experience in which you oversaw a departmental budget.

55 Provide an experience in which conferring with medical personnel helped you to better understand the background or needs of a resident.

56 Share an experience in which you effectively administered disciplinary and/or corrective action.

57 Provide an experience in which you successfully supervised students' housekeeping work.

58 Provide an experience in which your ability to actively find ways to help people improved your company or your own work ethic.

59 Provide your experience chaperoning group-sponsored trips and social functions.

60 What are some long-range objectives that you developed in your last job? What did you do to achieve them?

1. 1. Top 10 resident director interview questions and answers In this file, you can ref interview materials for resident director such as types of interview questions, resident director situational interview, resident director behavioral interview… Other useful materials for resident director interview: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews • topinterviewquestions.info/13-types-of-interview-questions-and-how-to-face-them • topinterviewquestions.info/job-interview-checklist-40-points • topinterviewquestions.info/top-8-interview-thank-you-letter-samples • topinterviewquestions.info/free-21-cover-letter-samples • topinterviewquestions.info/free-24-resume-samples • topinterviewquestions.info/top-15-ways-to-search-new-jobs Useful materials: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews
2. [2.](https://image.slidesharecdn.com/top10residentdirectorinterviewquestionsandanswers-150325072126-conversion-gate01/95/top-10-resident-director-interview-questions-and-answers-2-638.jpg?cb=1427286136) 1. Why do you want this resident director job? Again, companies want to hire people who are passionate about the job, so you should have a great answer about why you want the position. (And if you don't? You probably should apply elsewhere.) First, identify a couple of key factors that make the role a great fit for you (e.g., “I love customer support because I love the constant human interaction and the satisfaction that comes from helping someone solve a problem"), then share why you love the company (e.g., “I’ve always been passionate about education, and I think you guys are doing great things, so I want to be a part of it”). Useful materials: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews
3. [3.](https://image.slidesharecdn.com/top10residentdirectorinterviewquestionsandanswers-150325072126-conversion-gate01/95/top-10-resident-director-interview-questions-and-answers-3-638.jpg?cb=1427286136) 2. What have you learned from mistakes on the resident director job? Candidates without specific examples often do not seem credible. However, the example shared should be fairly inconsequential, unintentional, and a learned lesson should be gleaned from it. Moving ahead without group assistance while assigned to a group project meant to be collaborative is a good example. Useful materials: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews
4. [4.](https://image.slidesharecdn.com/top10residentdirectorinterviewquestionsandanswers-150325072126-conversion-gate01/95/top-10-resident-director-interview-questions-and-answers-4-638.jpg?cb=1427286136) 3. What challenges are you looking for in this resident director position? A typical interview question to determine what you are looking for your in next job, and whether you would be a good fit for the position being hired for, is "What challenges are you looking for in a position?" The best way to answer questions about the challenges you are seeking is to discuss how you would like to be able to effectively utilize your skills and experience if you were hired for the job. You can also mention that you are motivated by challenges, have the ability to effectively meet challenges, and have the flexibility and skills necessary to handle a challenging job. You can continue by describing specific examples of challenges you have met and goals you have achieved in the past. Useful materials: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews
5. [5.](https://image.slidesharecdn.com/top10residentdirectorinterviewquestionsandanswers-150325072126-conversion-gate01/95/top-10-resident-director-interview-questions-and-answers-5-638.jpg?cb=1427286136) 4. Describe a typical work week for resident director position? Interviewers expect a candidate for employment to discuss what they do while they are working in detail. Before you answer, consider the position you are applying for and how your current or past positions relate to it. The more you can connect your past experience with the job opening, the more successful you will be at answering the questions. It should be obvious that it's not a good idea talk about non-work related activities that you do on company time, but, I've had applicants tell me how they are often late because they have to drive a child to school or like to take a long lunch break to work at the gym. Keep your answers focused on work and show the interviewer that you're organized ("The first thing I do on Monday morning is check my voicemail and email, then I prioritize my activities for the week.") and efficient. Useful materials: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews
6. [6.](https://image.slidesharecdn.com/top10residentdirectorinterviewquestionsandanswers-150325072126-conversion-gate01/95/top-10-resident-director-interview-questions-and-answers-6-638.jpg?cb=1427286136) 5. What is your biggest weakness? No one likes to answer this question because it requires a very delicate balance. You simply can’t lie and say you don’t have one; you can’t trick the interviewer by offering up a personal weakness that is really a strength (“Sometimes, I work too much and don’t maintain a work-life balance.”); and you shouldn’t be so honest that you throw yourself under the bus (“I’m not a morning person so I’m working on getting to the office on time.”) Think of a small flaw like “I sometimes get sidetracked by small details”, “I am occasionally not as patient as I should be with subordinates or co-workers who do not understand my ideas”, or “I am still somewhat nervous and uncomfortable with my public-speaking skills and would like to give more presentations and talk in front of others or in meetings.” Add that you are aware of the problem and you are doing your best to correct it by taking a course of action. Useful materials: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews
7. [7.](https://image.slidesharecdn.com/top10residentdirectorinterviewquestionsandanswers-150325072126-conversion-gate01/95/top-10-resident-director-interview-questions-and-answers-7-638.jpg?cb=1427286136) 6. Why should the we hire you as resident director position? This is the part where you link your skills, experience, education and your personality to the job itself. This is why you need to be utterly familiar with the job description as well as the company culture. Remember though, it’s best to back them up with actual examples of say, how you are a good team player. It is possible that you may not have as much skills, experience or qualifications as the other candidates. What then, will set you apart from the rest? Energy and passion might. People are attracted to someone who is charismatic, who show immense amount of energy when they talk, and who love what it is that they do. As you explain your compatibility with the job and company, be sure to portray yourself as that motivated, confident and energetic person, ever- ready to commit to the cause of the company. Useful materials: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews
8. 8. What do you know about our company? Follow these three easy research tips before your next job interview: 1) Visit the company website; look in the “about us” section and “careers” sections 2) Visit the company’s LinkedIn page (note, you must have a LinkedIn account — its free to sign up) to view information about the company 3) Google a keyword search phrase like “press releases” followed by the company name; you’ll find the most recent news stories shared by the company Remember, just because you have done your “homework”, it does not mean you need to share ALL of it during the interview! Reciting every fact you’ve learned is almost as much of a turn off as not knowing anything at all! At a minimum, you should include the following in your answer: 1. What type of product or service the company sells 2. How long the company has been in business 3. What the company culture is like OR what the company mission statement is, and how the culture and/or mission relate to your values or personality Useful materials: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews
9. Why do you want to work with us? More likely than not, the interviewer wishes to see how much you know about the company culture, and whether you can identify with the organization’s values and vision. Every organization has its strong points, and these are the ones that you should highlight in your answer. For example, if the company emphasizes on integrity with customers, then you mention that you would like to be in such a team because you yourself believe in integrity. It doesn’t have to be a lie. In the case that your values are not in line with the ones by the company, ask yourself if you would be happy working there. If you have no issue with that, go ahead. But if you are aware of the company culture and realize that there is some dilemma you might be facing, you ought to think twice. The best policy is to be honest with yourself, and be honest with the interviewer with what is it in the company culture that motivates you. Useful materials: • topinterviewquestions.info/free-ebook-80-interview-questions-and-answers • topinterviewquestions.info/free-ebook-top-18-secrets-to-win-every-job-interviews